

## **Appointment No-Show/Late Cancellation Policy**

The Mindful Counseling Center has a **FIRM** no show/late cancellation policy.

A **\$50.00 fee will be automatically applied** should a client <u>fail to show up for or provide a</u> <u>notice of cancellation within 24 hours</u> (unless in the case of an emergency). This fee must be paid in full before future services are provided. *This fee cannot be filed with your insurance plan as insurance providers will not pay for missed appointments.* 

If you miss 2 consecutive scheduled appointments without notification or incur excessive late cancellations (less than 24 hours), you may be discharged from the Mindful Counseling Center and referred to another provider.

No shows and late cancellations are costly to the Center and limit access to care for other clients. Your appointment times have been reserved for you; therefore, please have the courtesy to attend your follow-up visits as scheduled. If you cannot keep your appointment, contact us as soon as possible to cancel or reschedule.

It is important to keep your scheduled appointments as it allows us to maintain your mental health and wellness needs.